



County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

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Chief Executive Officer

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MICHAEL D. ANTONOVICH  
Fifth District

December 9, 2009

To: All Department Heads  
  
From: William T Fujioka  
Chief Executive Officer

**AMERICAN RECOVERY AND REINVESTMENT ACT – JANUARY 2010 REPORTING DEADLINE**

This memorandum is a reminder that per the Office of Management and Budget Section 1512, the next quarterly report of the American Recovery and Reinvestment Act (ARRA) is due on January 10, 2010. As with the first quarterly report in October, you are required to submit to my office a signed Quarterly Recipient Report (attached) by January 4, 2010 which details performance and expenditure data on all ARRA funded programs.

Using the County's ARRA reporting solution, eCAPS and MS 360, departments are to report any expenditures/revenues and performance impacts in a timely manner to ensure accurate reporting to the Federal government. If you do not have any activity to report for this reporting period, you are still required to submit a quarterly status report.

If you have any questions, or require further information, please contact Deputy Chief Executive Officer Ellen Sandt at [esandt@ceo.lacounty.gov](mailto:esandt@ceo.lacounty.gov) or (213) 974-1186.

WTF:EFS  
SAS:ef

Attachment

K:\Board Memos\CEO Board Memos Word\ARRA\12.09.2009 ARRA January 2010 Reporting Deadline.doc

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Intra-County Correspondence Sent Electronically Only***



County of Los Angeles

## American Recovery and Reinvestment Act

Date

**TO:** Name, Title

**FROM:** Name, Title  
Department Name

**SUBJECT: OMB Section 1512 American Recovery and Reinvestment Act (ARRA) –  
Quarterly Recipient Reports Submission**

As specified by the Office of Management and Budget, Section 1512 of the American Recovery and Reinvestment Act (ARRA) requires grant recipients to certify and submit grant performance data to the granting authority. Attached you will find our quarterly recipient report for inclusion in the combined County report be submitted through the web-based FederalReporting.gov. The report details performance and expenditure data on the following ARRA funded programs:

- Name of program
- Name of program
- Name of program

I certify that the information in the attached quarterly report is accurate and complete for the reporting period (Date – Date).

Please let me know if you have any questions.